



# ParkCare Individual Volunteer Activity Sheet

Please forward to [hours@fotpin.org.au](mailto:hours@fotpin.org.au) at the end of each month

Volunteer Name:						
Date	Activity	Do you record your individual hours on the Hub?	Time On	Time Off	Total Hours Worked	Signature

**W\*** – Weed Control (Chemical/ Mechanical or Combination)  
**R\*** – Rehabilitation (erosion, planting, mulching, watering or other)  
**S\*** – Survey work (weed mapping, native flora/fauna surveys, pest surveys)  
**O\*** – Other (heritage/ track work/ fence work/ seed collection)  
*\* see sub-category codes on next page*

**A** – Administration  
**B** – Meetings  
**E** – Event  
**T** – Training



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## Code Definition

Code	Activity	Definition
<b>W</b>	<b>Weed Control</b>	Refer to sub categories: W-Mec (mechanical)      W-Chem (chemical)      W-Com (combination of mechanical and chemical)
<b>R</b>	<b>Rehabilitation</b>	R-E (erosion control)      R-P (planting)      R-M (mulching) R-W (watering)      R-O (other restoration works)
<b>S</b>	<b>Survey</b>	S-W (weed mapping)      S-Fau (native fauna surveys)      S-Flo (native flora surveys) S-P (pest animal surveys)      S- I (Infrastructure)
<b>E</b>	<b>Events</b>	Events where volunteers participate on behalf of ParkCare
<b>T</b>	<b>Training</b>	Volunteer training including ChemCert, First Aid, Plant ID and safety training
<b>M</b>	<b>Meetings</b>	Volunteer group meetings, Landcare Coordinator meetings
<b>A</b>	<b>Administration</b>	Administration associated with ParkCare group activities
<b>O</b>	<b>Other</b>	O-H (heritage work)      O-T (track maintenance)      O-F (fence maintenance) O-S (seed collection and propagation)      O- other