



Coordinating Committee Meeting

Monday 3rd September 2018 7-30 pm

Draft Minutes

Present: John Brannan (Chair), Warren Bond, Denise Hall, Margo Hellyer, Len Taylor.

1. **Apologies** –Alana Wilkes
2. **Minutes of the Last Meeting / Business Arising**

It was moved by John and seconded by Denise, that the Minutes of the FOTPIN CC meeting held 29th July 2018 be accepted as a true and fair record of that meeting. **Agreed.**

Consideration of Actions carried forward from previous meetings:

051216: Item 11 (e)

- i. Social Media:
Action: John to develop new sign-on sheet to enable people to authorise the use of their images on Facebook and Web pages.
Still outstanding
- ii. Member Survey
Action: Warren and Margo to draft a survey to determine members' communication preferences.
Still outstanding.

060317: Item 11 (c) Interpretive signage: -

No action on signage can be taken until the current landscape classification process is finalised.

Action: Monitor progress and explore other options if possible.

John reported that some new signage was being rolled out by PCS, suggesting that we should explore further what is possible.

060317: Item 14 (b) FOMP – Belconnen Hills Strategy

Action: This item cannot be progressed until PCS has finalised its Landscape Classification Assessment.

Still on hold

180917: Item 6 (b)

Action: Fotpin bank account signatories to be updated. **Warren** to arrange.

Still outstanding.

050318: Item 4 (a)

Action: Margo to raise an invoice to cover design of posters and other promotional materials.

Margo to finalise once she receives details.

050318: Item 6

Action: Treasurer to provide receipt to Andria Kanane for \$15 donation.

Margo to finalise now that she has the contact address.

3. Correspondence in and out / Business arising (Warren) ([Attachment A](#))

The report was noted.

4. Coordinator's Report ([Attachment B](#))

John had previously circulated his report which was noted.

Main topics included:

- Annual Planning Meeting with PCS (August 28th 2018)
- September ParkCare Coordinators' Meeting
- The themeda Rescue being coordinated b=by Len;
- The Jamison Joint ParkCare Display

5. Treasurer's Report ([Attachment C](#))

Margo circulated the Treasurer's report via e-mail and this was noted.

6. Membership Report

Warren reported that our current membership increased by 1 to 91, while the net number of other people who have requested to be on our email list increased to 144, bringing the combined total to 235.

7. Weed Management

Warren reported that the effort spent on weed control in the three months June to August was 58 hours, 40% more than last year.

A summary of weeding effort for the 2017-18 season showing what weeds and which areas received the most effort and comparing the season with previous ones can be found on the [weeding effort page](#).

8. Website

Warren reported that there have been mainly routine changes and additions to the website in the past 3 months (as documented on the [website updates page](#)), but drew attention to two new pages: a page to assist people to access [Google Track View for the Pinnacle](#) and one providing information on the [Whitlam Pipeline](#) construction.

The number of unique visitors to the website per month was the highest for over 12 months, returning to the long-term trend line. The most popular pages in this period were the "About the Pinnacle", the "Kangaroos" page, "Recent Weeding", "Walking Tracks" and the "Walking home page".

9. Information and outreach (All)

a. Jamison Joint ParkCare Display (7 – 9 September)

John summarised the state of play.

b. Contributions to our Facebook page requested to keep up an interesting flow of information,

10. Issues arising from AGM

a. Confirmation of the AGM decisions

Warren notified members that we failed to achieve a quorum for the AGM and of the decision to push on with the AGM under reduced quorum rules. No objections were received from members within the allowed time period of two weeks so the decisions of the AGM are confirmed subject to final approval at our next General Meeting.

b. Consideration of Changes to Rules

Warren floated the idea of changing the fotpin Rules to address a couple of issues that have been causing problems for the efficient running of the Coordinating Committee with the limited interest of members willing or able to be actively involved.

- i. Abolish the Coordinator position and combine it with the Convenor position. There has long been confusion between the two positions both within fotpin and with the outside bodies with whom we interact. Other ParkCare groups have a single position. Filling two positions with similar and overlapping roles has often been difficult. In order to keep the Committee the same size we could increase the number of ordinary members allowed to 4.
- ii. Remove the "two year rule" that prevents any a member from holding the same office bearer position for more than two years. While the intent of this rule is laudable (to maintain a rotation of fresh people through the roles) it has in fact just resulted in a rotation of the roles around the existing small group of people participating in the Committee and at times, such as this year, resulted in positions being vacant.

Action: It was agreed that Warren should draw up a proposal for consideration at the next Committee Meeting. We will then discuss the timing and nature of a General Meeting at which this proposal will be put to the membership.

c. The currently vacant Convenor's position

In the message to all members allowing them to object to the decisions made at the reduced quorum AGM, a call was made for people to nominate for the position of Convenor. None was received and the position remains vacant.

John Brannan agreed to combine the roles of Convenor and Coordinator under his position of Coordinator.

11. Spring Walks Program

John advised that the date for the second Aboriginal Heritage Walk has been confirmed with Wally Bell for Sunday October 21st.

Given the dry year he is waiting to see how the bird season develops before scheduling the bird walk, but expects it to be later than normal.

We discussed options for a third walk including another walk in the Extension in wildflower season or a wildflower walk in the Forest and nearby. John will consult John Fitz Gerald and Nola McKeon who ran the Extension walk in 2017.

Action: John to liaise with John Fitz Gerald and Nola McKeon about a third walk and finalise the program

12. Other Business

a. Themeda Rescue

Len raised the problem of the soil where the Themeda was being planted being non-wetting as a result of the dry conditions. We discussed the use of wetting agents.

Len also reported that Gilbert has volunteered the loan of a pump to assist with the watering.

b. Erosion on the eastern side of the dam

Len reported that the erosion at the eastern outlet of the dam seemed to be worsening.

Action: John to report our erosion concerns to PCS.

c. Bike jumps in Weetangera and Eastern paddocks

Len reported that these were being used again.

Action: John to request PCS to remediate the jumps.

13. Proposed date and place for next meeting

The next meeting will be held on 3rd December at 7-30 pm. Venue to be advised.

Meeting closed at 9-15 pm.

Warren Bond
Fotpin Secretary
05 Sep 2018

Attachment A. Summary of Major Items of Correspondence between since July meeting**Major items of correspondence – emails only**

Date	Correspondents	Topic	Summary content
30 th Jul	Greening Australia	"The Leaf" July edition	
	Ann Milligan, GCG	FROGWATCH news – July 2018	
1 st Aug, 14 th Aug	ParkCare Ranger * (John Brannan)	Repair of Pinnacle notice board	Discussion of how to proceed; report of success
2 nd Aug	Standing Committee on Environment and Transport (John Brannan)	Legislative Assembly Inquiry into Nature in Our City	Supply of mailing address.
2 nd , 19 th Aug	Wally Bell (John Brannan)	Aboriginal Heritage Walks at the Pinnacle in 2018	Arranging date for Spring walk; confirmation of 21 st October
3 rd Aug	Alison McLeod ***	Conservation Research section 'Eco-Focus' annual research seminar	Invitation to attend on 19 th September
	Karissa Preuss	GCG General Meeting	Agenda for 6 th August
5 th Aug	Ranger Michelle ** (John Brannan)	Track Erosion	Request for attention to erosion on an informal track in the NW corner of the Forest
7 th Aug	ParkCare Ranger *	Herbicide Applicators	Pending availability
8 th Aug	Rosemary Blemings, Robyn Coghlan, LDA, Icon Water (John Brannan)	Molonglo Water Main	Concerns raised by Friends of Hawker Village
	Linda Roberts	ACT Heritage Festival	Plans for 2019; Evaluation report for 2018
	Alison McLeod ***	August ParkCare Convenors Meeting	Agenda
	ParkCare Ranger *	2018 Annual Planning Meeting (John Brannan)	Arranging the date
9 th , 14 th , 16 th Aug	Linda Beveridge	Joint Parkcare Display – Jamison, 7-9 September	Arranging roster
	ParkCare Ranger *	Falling Limbs and Trees	Safety Alert
13 th Aug	Woden Contractors (Warren Bond)	Molonglo Water Main	Response to request for update on fencing in Reserve
15 th Aug	Alison McLeod ***	ParkCare Ranger Update	Announcement of open recruitment process
16 th , 23 rd Aug	ParkCare Ranger * (John Brannan)	Water cube	Querying whether ParkCare can provide one
20 th Aug	ParkCare Ranger *	Equipment	Confirmation of order for herbicide applicators; availability of corflute tree guards
	Ann Milligan (GCG)	GCG Newsletter	Request for contributions

20 th Aug	Ranger Michelle **	New Offsets Ranger	Nathan Kay has replaced Nina Bruns as the Offsets Manager responsible for the Pinnacle Extension
29 th Aug	ParkCare Ranger * (John Brannan)	Wool pack bags	Available; some secured for fotpin.
30 th Aug	Greening Australia	"The Leaf" August edition	
	Alison McLeod ***	ParkCare Convenors Meeting	Agenda for meeting on 30 th August
31 st Aug	Ann Milligan, GCG	GCG Newsletter	Now available from this link
1 st Sep	Ann Milligan, GCG	FROGWATCH news – July 2018	
3 rd Sep	ParkCare Ranger *	National Landcare Conference, Brisbane,	Program for October conference Sponsorship available

* ParkCare Ranger: Marty Bajt

** Pinnacle Ranger: Michelle Nairn

*** Volunteer Programs Manager: Alison McLeod

GCG: Gininderra Catchment Group

LDA: Land Development Association

Attachment B. Coordinator's Report

Coordinator's Report

September 2018

Not a great deal has happened in the time since the AGM and my return from Japan, but a couple of noteworthy things have cropped up.

1. Annual Planning Meeting with PCS

This the meeting we hold each year with the local rangers to discuss what our mutual plans are for the reserve. The meeting was attended by myself and Warren, the Northside Area Ranger Simon Stratford and the ParkCare Ranger Marty Bajt. Our local ranger Michelle Nairn couldn't attend as she's off in Europe for a month. We had hoped to have the Offsets ranger present at the meeting, but yet again that couldn't happen. I'm still optimistic that we can have a meeting with the Offsets ranger at some point. The topics discussed at the meeting included the following:

- **Bushfire Operations Plan (BOP)**
Has yet to be released. It is not known whether there are any areas of The Pinnacle scheduled for burning this season.
- **Pest Management Plans**
Kangaroos: As we know, there was no kangaroo cull this year. It is not yet known whether there will be a cull in 2019.
Rabbits: Spotlight counts continue to show very low numbers. It is expected that the cost effective fumigation will continue. Fotpin to continue to provide active burrow locations and numbers to the PCS database via Warren.
- **Weed Management Plan**
It is expected that fotpin will carry out the majority of weed control on the Reserve as in the past. A contract has been let for spraying of African Lovegrass in the near future in the Extension and along the Boundary Track.
We were advised to keep a strong watch on Serrated Tussock which can thrive in these dry conditions.
- **Offsets Ranger**
Nina Bruns has been replaced by Nathan Kay as the Offsets Ranger in charge of the Pinnacle Extension (and a number of other offsets).
- **Signage**
Our hopes of getting some interpretive signs installed at the Reserve are on hold until PCS completes its Landscape Classification assessments. Jasmine Foxlee, who is carrying out the assessments, visited the reserve in early August and Warren and I accompanied her as she visited various parts of the reserve and ran her set of criteria over the different areas. We didn't get finished that day, but Jasmine was to come back the next day and finish the assessment. Once Jasmine has completed the assessment process, we will be in a position to discuss the appropriate signage with PCS.
- **Noticeboard**
It was noted that the noticeboard, the exterior of which has been very nicely cleaned up by ParkCare Ranger Marty, needs to be internally refurbished also. PCS agreed to supply new corflute backing for the noticeboard as soon as the key can be located.
- **Pipeline and Sheep straying from Tully's**
Management issues attending both these topics were discussed.
- **ParkCare Ranger's position**
As a result of the vagaries of the public service staffing process, the ParkCare Ranger's position cannot be filled permanently because it is "owned" by a permanent staff member posted to another acting position. However, the position will shortly be advertised for a 6 month term, to replace the current temporary arrangement. Marty Bajt is expected to apply.

2. ParkCare Coordinators' Meeting

This quarter's meeting was held on August 30th and the topics covered included the following:

- PCS budget update
The recent ACT Govt. budget allocated \$3 million to PCS over 4 years. PCS gets \$300,000 the first year and then \$900,000 each year after that. Detailed documents with the specific funding numbers will be distributed later.
- The Secret Life of Rangers
Northside Area Ranger Simon Stratford gave a very illuminating presentation about how the work that PCS rangers do is organised. His outline made it clear that Rangers are expected to undertake a wide range of tasks, including wildlife control (mostly dealing with animals injured in traffic accidents), controlled burns, fire management and admin work, which leaves them only one day in every fourteen to actually get out onto the reserves and help with on-ground work. He also noted that in August this year, rangers had to euthanise over 700 kangaroos hit by cars, up from around 300 at the same time last year. This highlights the extra workload rangers are currently carrying due to the prolonged dry conditions.
- Tubestock planting techniques
Sarah Hnatiuk from Friends of Mt Painter prepared a handout summarising the lessons FOMP has learned from several years of large-scale plantings on Mt Painter.

I also took the opportunity to pick up some more items of ParkCare uniform from ParkCare Ranger Marty and I now have several beanies and a couple of dark green long-sleeved fleecy tops to give away. This is in addition to my existing stock of L-size ParkCare long-sleeved shirts and several lightweight long-sleeved tops.

3. Themeda Rescue

Following an initial foray in early August, Len Taylor has since led several trips into the reserve to dig out and relocate native Kangaroo Grass (*Themeda australis*) tussocks from the proposed pipeline corridor to areas in the Forest block and Weetangera paddock where we are trialling native groundcover restoration. Len has a few plots marked out in Weetangera paddock where he has been working for the past year or so to eliminate introduced grasses to give the native groundcover species a better chance of re-establishing. The *Themeda* tussocks will replace existing patches of introduced grasses and will hopefully serve as stepping stones to a broader recovery of the native grasses in the area. To assist with this, we will be getting a second 1,000-litre water cube from PCS, which will be positioned in a convenient location for keeping water up to the transplanted tussocks.

4. Jamison Joint ParkCare Display

There has been a good response to my call for volunteers to help out with the Pinnacle display at this year's Joint ParkCare display at Jamo this weekend. The display involves 7 groups this year, and the roster is now looking pretty good. My thanks to everyone who has put their hand up to help out.

John Brannan
3 September 2018

Attachment C. Treasurer's Report

Statement of Receipts and Payments
for the period 01-Jul-2018 to 03-Sep-2018

Opening balance on 01-Jul-2018		\$2366.32
Receipts		
Membership and donations	\$15.00	
GCG Brochure Sales	\$4.00	
	\$19.00	
Payments		
nil	\$0.00	
Surplus of receipts over payments		\$19.00
Closing balance on 03-Sep-2018		\$2385.32
Reconciled to:		
"Beyond Bank" Account 03356841	\$2150.07	
Petty Cash	\$235.25	
		\$2,385.32
Less unrepresented Cheques	\$0.00	
Total		\$2,385.32

Notes:

1. Funds to the value of \$241-78 (at 30 June 2016) are also held by The Ginninderra Catchment Group for general use by fotpin.
2. Ginninderra Catchment Authority holds and administers in fotpin's name residual funds from the Commonwealth Caring for Country Grant and the Labor Club Grant (both for the Native Grass Regeneration Project) and Spicers (for the 2011 tree planting project).

Margo Hellyer
Treasurer
03 Sep 2018