



Coordinating Committee Meeting

Monday 4th December 2017 7-30 pm

Draft Minutes

Present: John Brannan (Chair), Warren Bond, Denise Hall, Keith Thomas, Alana Wilkes.

Meeting opened at 1935 and all were warmly welcomed by John.

1. **Apologies** – Margo Hellyer
2. **Minutes of the Last Meeting / Business Arising**

It was moved by Warren and seconded by John, that the Minutes of the FOTPIN CC meeting held 18th September 2017 be accepted as a true and fair record of that meeting. CARRIED

Actions arising

010916/Item 13 Restoration Plan (John)

Ken Hodgkinson met with John and indicated he would like to do a burn with a mix of grass types. Hilltop or on ridge lines were favoured. Ken is to get back to John about some action in Spring 2018.

Action: Ongoing.

051216/Item 10 Revegetation –

Proposal for some planting in bottom Pinnacle – John proposed that this be postponed to Autumn 2018. No action to date.

Action: John - Ongoing

051216/Item 11 (e) Ideas for consideration: -

- i. Social Media: Denise has set up a test Facebook page and this was demonstrated – more work to be done

Action: Margo and Denise.

- ii. Member Survey: No action to date.

Action: Warren and Margo to draft a survey to determine members' communication preferences. Ongoing.

- iii. Student involvement: Involvement of students and other people in some FOTPIN activities is being considered. No action to date

Action: John

060317/Item 11 (c) Interpretive signage: -

Keith followed up with Lois Padgham but with no response. He also followed up a discussion with Mary Gleeson about Heritage Grants for this type of signage, and is to continue to follow up with Mary and Linda Roberts (who manages the Heritage Grants) after Thursday 7th Dec when they expect to have some guidelines.

Fall-back position is to approach sponsors regarding suitable signage.

Action: Keith to continue to liaise with whomever about signage and start to approach suitable sponsors/sign writers about signs.

060317/Item 14 (b) FOMP – Belconnen Hills Strategy

John still talking to Sarah (of FOMP) and whole question is waiting for decisions from PCS at present.

Action: John - ongoing

050617/Item 14 (b) ACT Heritage Grant

John received a grant for \$1,000 on behalf of FOTPIN. He approached Wally Bell on conducting an Aboriginal Heritage Walk in the Pinnacle. Wally responded by email on December 3 and then by phone the following day. It was agreed that the first Aboriginal Heritage Walk will take place on Sunday April 22nd, starting at 9 am. Starting point yet to be decided.

Action: John – ongoing.

050617/Item 14 (e) Declining interest of membership is a looming problem.

Refer Social Media item above - closed.

050617/Item 14 (f) Social Media

Refer Social Media item above.

Action: Denise and Margo - ongoing.

180917/Item4 (a) Convenor's report – pipeline matters:

ACTION: John to e-mail Leigh Crocker to raise issues of access across the pipeline with him and to explore possible solutions. – **Done and closed**

180917/Item4 (b) Convenor's report – pipeline matters:

ACTION: John to discuss revegetation with Leigh Crocker and Michael Mulvaney. – Done and ongoing.

180917/Item 6 (a) Treasurer's Report

ACTION: Denise and Margo to do a hand over. – **Completed, closed**

180917/Item 6 (b) Treasurer's Report

ACTION: Account signatories to be updated. **Warren** to arrange.

180917/Item 11 Information and Outreach

ACTION: John to consider updating display material with text on some photos and more photos, and QR codes in the text. Done and further enhancements being considered – **ongoing**.

180917/Item 14 (c) Parkcare Hub

ACTION: John to compose and issue separate messages to members (one general message and one to target activity groups, encouraging them establish their own profile on the Parkcare Hub). – **done and closed**

Discussion: Members are being encouraged to set up their details in the on-line Parkcare Hub website. However, there are some issues. These relate to the following:

- Policy concerns by some groups;
- Hub as a data logging tool could be improved as there appears to be quite a bit of duplication;
- Is the Hub better used as a communications tool?

3. Correspondence in and out / Business arising ([Attachment A](#))

The report was noted with two additional items of correspondence that were relevant to this meeting and set out below:

4. Convenor's Report ([Attachment B](#))

John's Report was circulated via e-mail and noted by the meeting.

5. Coordinator's Report

Warren reported that with a quiet start to the weeding season there hadn't been a lot of coordination required to date, though with St. John's Wort now flowering it was time to start organising sprayers for that.

Noted.

6. Treasurer's Report ([Attachment C](#))

Margo circulated a Treasurer's report via e-mail and this was noted. No decisions were required.

7. Membership Report

Warren reported that our current membership remained at 89, while the net number of other people who have requested to be on our email list increased to 126, bringing the combined total to 215.

8. Weed Management

Warren reported that the effort spent on weed control in the three months September to November was 160 hours, 33% less than last year because of the delayed start to the season. Individual weed types receiving most effort was Saffron Thistles and Capeweed.

There was a concern raised that recent wet weather and summer temperatures will cause vigorous growth in Saffron Thistles over January and February.

9. Website

Warren reported that there were only minor changes and additions (as documented on the [website updates](#) page) in the last 3 months.

The number of unique visitors to the website per month seems to have stabilised at about 200 after declining from a peak of 377 in 2015. The most popular pages in this period continued to be the "About the Pinnacle" page and walking related pages.

10. Information and outreach

Social Media is the focus of this area at the moment.

ACTION: Denise is to look at Facebook sites of other Parkcare Groups

11. Other Business

a. Whitlam Pipeline

It was considered vital to ensure that users of the Pinnacle Nature Reserve be aware of the work being undertaken, and restrictions in access and impact on local fauna. Restoration plans need to be advertised too.

Many ways of communicating these matters were discussed and these included

- Notices on notice boards;
- Facebook posts and tracking progress; and
- E-mails to members

12. Proposed date and place for next meeting

The next meeting will be held on 5th March 2018 at 1930 (7:30pm).

Meeting closed at 2105.

Attachment A. Summary of Major Items of Correspondence between since July meeting

| Date | Sender | Topic | Summary content |
|---|--------------------------------|--|---|
| 19 th Sep | Leigh Crocker to John Brannan | 600mm diam watermain corridor drawings | Updated drawing for Whitlam pipeline corridor |
| Various | John Brannan and Leigh Crocker | Watermain route and related topics | Varying points of discussion and feedback |
| 20 th Sep | Anke Hoefler | Frogwatch census | Newsletter and call for volunteers |
| 22 nd Sep | John Brannan | Forwarding Karissa (GCG) | Parkcare Code of Conduct and PCS Volunteer policy follow up |
| 22 nd Sep | Karissa | GCG Strategic Plan summary document | GCG plan on a page – forwarded to CC members |
| 23 rd Sep | Phillip Selmes | Practical Weed Control Training Day | Planning for the training day on 7 th Oct |
| 26 th Sep | Anke Hoefler | Frogwatch Monitoring at KAMA | Request for volunteers to monitor frogwatch sites. |
| 28 th and 30 th Sep | Gilbert Hughes | Notice board graffiti | Difficulties in removing glue from Perspex |
| 18 th Oct and 19 th Oct | Alison McLeod | <ul style="list-style-type: none"> Volunteering opportunities Platypus expert wanted | e-mails forwarded to CC members |
| 18 th Oct | John Brannan | Heritage grant | FOTPIN was successful in obtaining a Heritage Grant |
| 19 th Oct | Philip Selmes | FotPin Annual Planning Meeting | Planning meeting arrangements |
| 24 th Oct | Alison McLeod | ParkCare Update | Feedback from comments on Volunteer Policy and Code of Conduct documents |
| 25 th Oct | Keith Thomas | Signage at the Pinnacle | Requesting to meet with Mary Webb and Linda Porter on funding for signage. |
| 30 th Oct | Alison McLeod | Chemical Use by ParkCare volunteers | Update on use of herbicides. |
| 3 rd Nov | Ann Milligan | GCG news | Forwarded to CC members |
| 7 th Nov | Alison McLeod | Chemical application update | Update on use of herbicides by those not AQF3 qualified |
| 9 th & 10 th Nov | Alison McLeod | Quick update | On Chemical use by volunteers |
| 15 th Nov | Jennifer Hewitson | <ul style="list-style-type: none"> Volunteer nametags School holidays programme at Tidbinbilla and Namadgi | <ul style="list-style-type: none"> Arranging standard nametags Outlines holiday programs at Tidbinbilla and Namadgi visitor's centres |
| 27 th Nov | Keith Thomas | Signage | Follow up on previous e-mail. |

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|----------------------|---|--|--|
| 27 th Nov | John Brannan to Michael Mulvaney and others | Access tracks for pipeline route | Update on proposed tracks and surfacing and rehabilitation plan and John's response. |
| 28 th Nov | John Brannan to Wally Bell | Aboriginal Heritage Walks | Arranging possible walks |
| 28 th Nov | Greening Australia | The Leaf Edition | November edition |
| 29 th Nov | Mary Gleeson to Keith Thomas | Heritage Signage | Some progress in response to previous e-mails. |
| 1 st Dec | John Brannan to Michael Mulvaney | Draft Molonglo 3 Water Pipeline restoration plan | Comments made on proposed restoration plan. |
| 1 st Dec | Michael Mulvaney to John Brannan | Draft Molonglo 3 water pipeline restoration plan | Restoration Management plan for comment. |
| 3 rd Dec | Wally Bell to John Brannan | Autumn 2018 Aboriginal Heritage Walk | Wally to contact by telephone the following day. |
| 4 th Dec | Linda Roberts to Keith Thomas | Heritage Signage | Feedback on current situation and commitment to contact Keith Thomas when details are available. |

Attachment B. Convenor's Report

Given the short time since my last report, or more correctly, since the final version of the Fotpin Update, there isn't much to report. However, there have been a few developments:

1. Whitlam Pipeline.

Updated drawings of the proposed pipeline sent to us by Michael Mulvaney (Senior Ecologist with PCS) show that there will be permanent access tracks at a couple of points along the pipeline. One of these leads eastwards off the Central track and will mean that the rehabilitation of this section will be interrupted. However, Michael tells me that the tracks will simply be dirt vehicle tracks and will not involve the removal of any additional trees.

Michael and his colleagues have also completed their draft of the restoration plan for rehabilitating the areas affected by the pipeline construction. They sought our input into the plan, and the final version of the draft plan included almost all of our suggestions. However, the proposed treatment of the partly metalled area to the west of the water tanks remains contentious, since we feel that the proposed treatment may be vulnerable to erosion and other problems. We are seeking further input from experts in soil structures and erosion. I should note that PCS and the design contractors (GHD) continue to be inclusive in their decision-making processes.

2. Vegwatch surveys

John Fitz Gerald and I conducted this year's Vegwatch surveys of the plot in the 2011 Spicers' planting on November 18th, cunningly choosing a morning that would become increasingly damp and drizzly as the day wore on. After completing one of the more time-consuming surveys, we eventually gave up and retired wet. We returned the following Monday to complete the surveys in more pleasant conditions. Conditions in the plot were a stark contrast to the rampant oat grass of the previous year, with the lower growing plants far more visible this year. Introduced annual grasses still dominate the groundlayer, but some of the natives were also thriving, and it was particularly pleasing to see some of the shrubs we planted in 2011 already producing offspring of their own. My thanks as always to John FG for being so generous with his time and his expertise.

3. ACT Landcare Awards 2017

These awards are held every two years, and the winners in each category go on as entrants in the National Landcare awards the following year. This year's awards dinner was held at the Glasshouse restaurant in Pialligo and was organized expertly by Anna and Sally and their team at ACT Landcare. GCG won the Landcare Community Group award and was also involved in five of the other award winners, so congratulations to them. Particular congrats also to Lenore Hodgkinson from the North Belconnen Landcare group, who won the Individual Landcarer Award, and to Anke Maria Hoeffler, who won the Environment Community Support Award for her tireless work on the Frogwatch program.

4. Scribbly Gum

I hastily edited down our most recent update and sent it in as our submission for Scribbly Gum (the PCS ParkCare magazine) on November 16th. I'll post a link once the magazine comes out.

5. Aboriginal Heritage Walks

Since the confirmation of our award last month, I've tried repeatedly to contact Wally Bell to confirm a date for next Autumn's walk, but have yet to get a reply. I'm hoping that I'll run into him at one of the Christmas gatherings of the ParkCare/Landcare community.

6. PCS ParkCare Hub

There continues to be resistance among a number of ParkCare/Landcare groups (including ourselves) to using the new PCS ParkCare Hub to log effort. GCG have just held a meeting with PCS Director Daniel Iglesias to discuss the issues and to urge that PCS take a more flexible approach to the data logging systems already in use by the ParkCare/Landcare groups. I'll keep you posted on the outcomes of the meeting.

John Brannan

December 3rd, 2017

Attachment C. Treasurer's Report**Statement of Receipts and Payments
for the period 01-Jul-2017 to 04-Dec-2017**

| | | |
|---------------------------------------|-----------------|---------------------------------|
| Opening balance on 01-Jul-2017 | | \$2,101.11 |
| Receipts | | |
| Membership and donations | \$265.00 | |
| Interest | \$0.10 | |
| | <u>\$265.10</u> | |
| Payments | | |
| nil | \$0.00 | |
| | <u>\$0.00</u> | |
| Surplus of receipts over payments | | <u>\$265.10</u> |
| Closing balance on 30-Jun-2016 | | <u><u>\$2366.21</u></u> |
| Reconciled to: | | |
| "Beyond Bank" Account 03356841 | \$2149.96 | |
| Petty Cash | \$216.25 | |
| | | <u>\$2,366.21</u> |
| Less unrepresented Cheques | \$0.00 | |
| Total | | <u><u>\$2,366.21</u></u> |

Notes:

1. Funds to the value of \$241-78 (at 30 June 2016) are also held by The Ginninderra Catchment Group for general use by fotpin.
2. Ginninderra Catchment Authority holds and administers in fotpin's name residual funds from the Commonwealth Caring for Country Grant and the Labor Club Grant (both for the Native Grass Regeneration Project) and Spicers (for the 2011 tree planting project).

Margo Hellyer
Treasurer
04 Dec 2017