



## Coordinating Committee Meeting

Monday 5<sup>th</sup> June, 2017

### Minutes

**Present:** Warren Bond (Chair), Denise Hall, Margo Hellyer, Keith Thomas.

**Meeting opened** at 7:35pm

**1. Apologies** – John Brannan

**2. Minutes of the Last Meeting / Business Arising**

The Minutes of the FOTPIN CC meeting held 6<sup>th</sup> March, 2017 were accepted as a true and fair record of that meeting.

#### **Actions arising**

##### **010916/Item 13 Restoration Plan (John)**

Site details and schedule for an ecological burn are to be finalised with Ken Hodgkinson. No further action to date.

**Action:** Ongoing.

##### **051216/Item 10 Revegetation** – Proposal for some planting in Bottom Pinnacle

**John** to consider this as a possible activity in Spring 2017. No progress to date.

**Action:** Ongoing

##### **051216/Item 11 (e) Ideas for consideration: -**

- More regular updates and newsletters (**Margo**)

**Action:** Ongoing - Margo to follow up with Elizabeth Smith

- Involvement of students and other people in some FOTPIN activities (**John**)

**Action:** Ongoing – **John** to follow up.

##### **051216/Item 12 Pinnacle Extension** – **Warren** arranging a meeting with Nina Bruns about the management of the offset area.

**Action:** Warren, John Brannan and John Fitz Gerald met with Nina Bruns closed (refer item 12 below).

#### **Closed**

##### **060317/Item 11 (a) Information and Outreach: -**

**All** to consider a clean-up day and BBQ in Spring in more detail and bring ideas to next CC Meeting.

**Completed:** clean-up day occurred on 3<sup>rd</sup> June

##### **060317/Item 11 (b) Autumn events program: -**

- (i) Kangaroo count in late May – **John** to contact Don Fletcher
- (ii) Hawker PS Fete – **All**
- (iii) Bird walk – early May – **John**
- (iv) Include school holiday dates in the Minutes – **Keith**

**All Actions completed; closed.**

**060317/Item 11 (c) Interpretive signage: -**

**Keith** to follow up with Lois Padgham to enquire about higher priority of this project given FOTPIN do a lot of work in making sure the Pinnacle Nature Reserve is well cared for.

Done but with no response

**Action:** **Keith** to follow up in person.

**060317/Item 13 Whitlam Pipeline:**

**John** to draft a bulletin to go to all members about this activity.

**Completed**

**060317/Item 14 (b) FOMP – Belconnen Hills Strategy**

**John** to continue discussion with FOMP on this (Margo interested in being involved) – no action –

**Action:** ongoing

**060317/Item 14 (c) Hawker PC fete: -**

**John** to review current artwork and update.

**Action:** ongoing

**060317/Item 14(d) Location of seat on Pinnacle Nature Reserve**

**Warren** to set up a map on the website and request members' input.

**Completed;** site chosen passed onto PCS.

**3. Correspondence in and out / Business arising ([attachment A](#))**

All relevant correspondence was circulated to members via e-mail and a summary table provided with the agenda.

Correspondence report noted.

**4. Convenor's Report (no report presented due to illness) – report to come****5. Coordinator's Report**

Warren reported that his efforts in the past three months revolved almost entirely around weed control, as reported in Item 8, and preparations for the clean-up day.

**6. Treasurer's Report / Business arising**

Report circulated by e-mail ([attachment B](#)) was received and accepted.

Funds donated by the Harden Murrumburrah Landcare Group for Pinnacle Signage were noted with gratitude and will be used for any signage PCS does not provide. This is awaiting further consideration based on future signage activity.

It was moved by Denise and seconded by Margo that Elizabeth Smith be re-imbursed \$46.35 for costs incurred in providing food for the recent BBQ – receipts are being requested to substantiate the amount.

**7. Membership Report**

Warren reported that our current membership declined by 2 to 82 while the net number of other people who have requested to be on our email list remains at 115.

**Noted.**

**8. Weed Management**

Warren reported that the effort spent on weed control in the last three months was 129 hours, only 42% of the total for this period last season reflecting both reduced volunteer availability and a summer that was unfavourable for many of our target weeds. Of this effort, 93% was spent on the

Reserve. Most of the effort was spent on Verbascum (37 h) with St. John's Wort and Briars and miscellaneous Broadleaf weeds also receiving significant attention.

**Noted**

## 9. Website

Warren reported that [all maps of the Reserve](#) were updated in March to include the Extension, recent track modifications fence changes; other minor changes are documented on the [website updates](#) page.

The number of unique visitors to the website in the last 3 months continued the decline shown in previous periods. The most popular pages in this period continued to be the "About the Pinnacle" page and walking related pages.

**Noted**

## 10. Revegetation

Nothing to report, and no action due to hot weather.

## 11. Information and outreach

**All** are requested to consider a Spring programme out of session.

## 12. Pinnacle Extension

Warren, John and John Fitz Gerald met with Nina Bruns (Senior Ranger, Offsets) about the management of the offset area on Tuesday 7<sup>th</sup> March. A report of the meeting is attached ([attachment C](#)).

Matters discussed included weed control, access from the "old" Reserve, a potential walking track and seat, signage, erosion control, protecting the dam, protecting natural regeneration and the possibility of an environmental burn.

## 13. Whitlam Pipeline

A report on the pipeline route and planning was provided to members and others on our email lists on 20<sup>th</sup> April.

A site meeting with John was arranged for 17<sup>th</sup> May – **John** to provide feedback on this meeting.

## 14. Other Business

- MCG Membership
  - **Keith** to contact MCG and remove FOTPIN from membership list.
- ACT Heritage Grant
  - **John** applied for a grant and awaiting a response.
- Official Launch of Woodlands Walk in Black Mountain reserve:
  - **Keith** attended on behalf of FOTPIN and made some contacts.
  - **Keith (and Margo)** will go on the walk and bring back some comments on the interpretive signage etc.
- **AGM Planning**
  - AGM planned for 2:00pm at Weetangera Primary School on Sunday 23<sup>rd</sup> July.
  - Small CC meeting to be held at 1:30pm to wrap up items outstanding from last AGM
  - A speaker is to be organised – possibly Simon Stratford, or Alison McLeod or someone from GCG to outline what it does. **John** to arrange.
- **Declining interest** of membership is a looming problem.

- **Denise** to look at Facebook and Instagram as a way of connecting members to the activities of FOTPIN.
- **All** to consider other ways of engaging our subscriber list on FOTPIN activities etc.

#### **15. Proposed date for next meeting**

The next meeting will be held at 1.30pm on 23<sup>rd</sup> July, at Weetangera Primary School).

**Meeting closed** at 9.40 pm.

## Attachment A. Summary of Major Items of Correspondence between since March 6th meeting

Date	Sender	Topic	Action items
08/12/16	Bonnie Jackson	John Gorton Drive 3A	Notice of meeting on 16 <sup>th</sup> Dec.
04/12/16	Nina Bruns	Weeds etc. in the Extension	Response to issues raised by Warren
08/12/16	GCG	Invitation to Christmas Party	Circulated
	National Parks Association	Invitation to launch of Butterfly Book	Information only
12/12/16	David Wong (GCG)	Mowing Schedule	Information only
19/12/16	PCS	Arboretum Volunteer Guide	Circulated
	Greening Australia	December edition of Leaf	Circulated
22/12/16	MCG	Season's Greetings	Circulated
21/12/16 to 21/02/17	Bonnie Jackson/John Brannan	John Gorton Drive 3a meeting arrangements	Proposal for a meeting at Tilleys on Thursday 23 <sup>rd</sup> Feb at 1400
22/12/16	GCG	Season's greetings and newsletter	Circulated
16/01/17	John Brannan	FOTPIN update	Circulated to all members
20/01/17	Greening Australia	January edition of Leaf	Circulated
24/01/17	MCG	Green Army 2017	Information only
31/01/17	MCG	World Wetlands day	Information only
	MCG	Majura Landcare Incorporation	Assistance requested
08/02/17	PCS	Draft Controlled Species Management Plan	Circulated
10/02/17	Alison McLeod	ParkCare Coord meeting	Scheduled for 28 <sup>th</sup> Feb., 2017 at 1630 to 1830
13/02/17	FOAB	NPA bushfire Management Plan	Information only
17/02/17	Greening Australia	February edition of Leaf	Circulated
24/02/17	Alison McLeod	Parkcare Statistics	No mention of fotpin?
27/02/17	Alison McLeod	Agenda for Parkcare Convenor's meeting	For meeting on 28/02/17
31 <sup>st</sup> Mar	John Brannan	To John Fitzgerald - Grass Trial	For information
3 <sup>rd</sup> Apr	John Brannan	To Ken Hodgkinson - Re Burn plot	For information
	Alison McLeod	Invitation for FOBM Heritage project – Woodland Walk launch	Keith attended

4 <sup>th</sup> Apr	John Brannan	To Len and Jean regarding fires in the Pinnacle Nature Reserve	For information and follow up on a concern raised
18 <sup>th</sup> Apr	John Brannan	To FOTPIN subscriber list	Subject: Upcoming construction work at the Pinnacle Nature Reserve
21 <sup>st</sup> Apr	Trandi – Greening Australia	Leaf newsletter	For information
	Alison McLeod	First Aid/ World Environment Day Events/ Free Trees and Employment opportunities	FOTPIN interested in free trees and more details on their acquisition
26 <sup>th</sup> Apr	Chloe Reeves (GHD)	To John - Molonglo 3 Watermain site visit	John available at a suitable time
27 <sup>th</sup> Apr	Claire McInnes	To John and Warren - Vegetation Management Plan	Available for viewing
3 <sup>rd</sup> May	John Brannan	To Karissa Preuss - Heritage Grant application	For consideration
	Karissa Preuss	To John Brannan – feedback on Heritage Grant application	For inclusion in final application
5 <sup>th</sup> May	John Brannan	To Wally Bell – Guided walks in PNR and grant support	For information
8 <sup>th</sup> May	John Brannan	To Phillip Selmes - ParkCare 25th Anniversary seat	Giving location for seat
12 <sup>th</sup> May	Jason Steger (GHD)	To John Brannan – site meeting re pipeline	Agreed a time for 17 <sup>th</sup> May
18 <sup>th</sup> May	Alison McLeod	To John Brannan – Convenor's Meeting, Kangaroo Cull and Beanies	Notification of meeting on 13 <sup>th</sup> June
19 <sup>th</sup> May	Tandi Greening Australia	Leaf Newsletter	For information
22 <sup>nd</sup> May	Sarah Hnatiuk	To John Brannan - Bushland restoration in the Belconnen Hills and nearby Molonglo Valley	For information
8 <sup>th</sup> Jun	Alison McLeod	To Convenors - I want YOUR OPINIONS on ParkCare branded clothing!	For information

**Attachment B. Treasurer's Report**

**Statement of Receipts and Payments  
for the period 01-Jul-2016 to 31-May-2017**

<b>Opening balance on 01-Jul-2016</b>		<b>\$752.69</b>
<b>Receipts</b>		
Membership and donations	\$40.00	
Special donation from Harden Murrumburrah Landcare Group towards signage	\$1,300.00	
Sale of Brochures	\$137.00	
Interest	0.07	
	\$1,477.07	
<b>Payments</b>		
Fotpin domain name renewal	\$34.95	
Reimbursement to Warren Bond for spraying equipment (approved at March Meeting)	\$80.20	
	\$115.15	
Surplus of receipts over payments		\$1,362.92
<b>Closing balance on 30-Nov-2016</b>		<b>\$2,115.61</b>
<b>Reconciled to:</b>		
"Beyond Bank" Account 03356841	\$1869.86	
Petty Cash	\$244.75	
	\$2,114.61	
Less unrepresented Cheques	\$0.00	
Total	\$2,114.61	

Notes:

1. Funds to the value of \$241-78 (at 30 June 2016) are also held by The Ginninderra Catchment Group for general use by fotpin.
2. Ginninderra Catchment Authority holds and administers in fotpin's name residual funds from the Commonwealth Caring for Country Grant and the Labor Club Grant (both for the Native Grass Regeneration Project) and Spicers (for the 2011 tree planting project).

Denise Hall  
Treasurer  
05 Jun 2017

**Attachment C.**

**Meeting between Nina Bruns (Senior Ranger, Offsets)  
and  
John Brannon, John Fitz Gerald and Warren Bond (fotpin)  
March 07, 2017**

**Actions arising****Management plan**

Nina to enquire about its status and provide fotpin with a copy if it is ready for public release

**Weed Control**

Nina is arranging for African Lovegrass and Chilean Needle Grass to be treated, including in a buffer strip along the northwest boundary of the Extension with North Kama

Nina will arrange the frilling of the large Hawthorn in the north-western quarter of the Extension

**Gate in northern fence**

Agreed that replacing it with a locked step-through gate is the best long-term option because it needs to be kept closed when there are cattle grazing; Nina to arrange

In the meantime, Nina agreed that it is OK to unlock it and allow access; Warren to remove 200 lock and open the gate

**Walking track**

Agreed on an approximate route for a loop track through the Extension, most of which follows existing vehicle tracks except for the loop closure (from the eastern end of the east-west track back to the stile) requires direction posts

Agreed that a small number of simply arrow posts like those used on the Pinnacle Nature Trail (see attached), to which we could attach QR codes at a later date, would do the job

Fotpin to suggest locations for posts

**Seat**

Discussed the possibility of a seat at the south-eastern end of the loop track

Fotpin to suggest location

**Other Discussions:****Other signage**

Discussed other signs identifying the Extension; Nina pointed out she was awaiting the setting of the new standards for signs

Discussed the possibility of Nina funding the panorama sign on The Pinnacle

**Environmental burn**

Nina said she was awaiting the Biomass Management Plan before a decision was made on that. It will almost certainly not happen this year

**Erosion control in the erosion gully**

Yellow box to be planted near the head to dry it out

Monitoring of active edges of gully in place

**Protecting regeneration**

Guards to be installed on small shrubs and trees to protect from grazing

**Protection of dam**

Nina hopes to use logs rather than a fence to keep the cattle away from the dam