



Coordinating Committee Meeting
Tuesday 8th September 2026 7-30 pm
Minutes

Present: John Brannan (Convenor), Warren Bond, Anne Aisbett, Len Taylor, Denise Hall, Pax.

1. Apologies

Alana Wilkes.

2. [Minutes of the Last Meeting](#) / Business Arising

It was moved by Len and seconded by John that the Minutes of the Coordinating Committee meeting held on 14 June 2026 be accepted as a true and fair record of that meeting. Agreed.

Consideration of Actions carried forward from previous meetings:

20251117: Events Program

Action Item: John, Warren and Anne to develop a survey to gauge interest in various types of activities at the Pinnacle.

Ongoing.

Action Item: John to contact the Queanbeyan Arts Society.

Ongoing.

20251117: Other Business

Action Item: Len's funding proposal was approved, subject to review and re-approval if the price exceeds \$600 once a firm quotation is received closer to the purchase date.

Pending: until Autumn.

20250210: Weed Management:

Action Item: Warren to provide wording for recruiting more weed sprayers to John as a message to be sent to the members and mailing list.

Completed.

20250210: Community Outreach:

Action Item: John to raise the issue of communicating to the public the appropriate uses of the Reserves with GCG, Landcare ACT, in footpin Updates and in other forums as appropriate.

Completed.

20250210: Interpretive signs launch:

Action Item: John to obtain a quote for printed stickers for the PCS corflutes, and present a funding proposal to the CC for approval as per the new Guidelines on Expenditure of Funds held by GCG.

Ongoing. This was dealt with further under **13. Other Business.**

3. Correspondence in and out ([Attachment A](#))

Business arising (other than that to be dealt with under other items): None.

4. **Convenor's Report**

John had circulated his report before the meeting. The main items included:

- Spring events calendar: two bird walks, one wildflower walk, a Canberra Birds guided walk and the Weetangera Primary School fete are scheduled. John also reported that the ParkCare display at the Jamison Centre on 4-6 September had been a success, with much interest in the fotpin stand.
- The Annual Planning Meeting with PCS
- A Landcare Awards follow-up walk with ACT CEO Michael Robinson and National Landcare Network COO Andrew Richards. This walk highlighted Warren's achievements which had been recognised by his recent Landcare award.
- The National Resource Management (NRM) Project in the Bottom Pinnacle. There was some discussion around this, with some concern that fotpin was not involved in the planning stage, and around the methodology that will be used for direct seeding.
- Rabbit warren treatment: This was excluded from John's report but will be included in the Update. There was some discussion about how the rabbit warrens are mapped. John will forward information about the mapping to the weeding teams.
- Warren's Landcare award. The meeting acknowledged Warren's receipt of a Highly Commended award at the 2026 ACT Landcare Awards. We agreed that this was well deserved and long overdue.

Action Item: John to approach Leah for more information about the NRM project and to request that fotpin be involved, or at least be given an opportunity to observe the work.

5. **Treasurer's Report** ([Attachment B](#))

Warren had previously circulated the Financial Statement. It was moved by John and seconded by Anne that the Report be confirmed. Agreed.

6. **Review of the Conflict-of-Interest Policy**

There were no reported conflicts-of-interest.

7. **Membership Report**

Warren had previously circulated his report. Membership has increased by 3 since May to a total of 116. There was a net increase of 2 in the number of other people who have requested to be on our email list to 266, making a total on our email lists of 382.

8. **Weed Management**

Weeding effort in the 3 months May 1 to July 31 was 242 hours (15% of which was in the Weetangera paddock). This total was 75% more than these 3 months last season and 57% more than the average for these three months for the previous 16 seasons. The largest proportion of effort (48%) was spent on Miscellaneous Broadleaf weeds followed by Paterson's curse (20%), St. John's Wort (9%) and all other weeds (24%).

9. Information and Outreach

(a) Website.

The number of unique visitors in the 3 months (May to July) averaged 376/month, 37% less than the previous 3 months, 66% more than the same 3 months last year and 159% more than the long-term average.

“Recent Weeding” (329 views by 29 users) was the most sought after page on our site since my last report (ie. May to August), followed by the Track Map page (231 views by 168 users), “Newsletters” (153 views by 103 users), “About The Pinnacle” (110 views by 89 users), “What’s On” (62 views by 44 users), “Governance” (61 views by 29 users), “Weeding Activities” (49 views by 44 users), “Map index” page (44 views by 34 users), “Flora & Fauna home page” (40 views by 26 users), “Flora & Fauna Birds page” (35 views by 22 users), “Current activities” (33 views, 30 users) and the “About us” (30 views, 26 users).

(b) Social media.

Denise reported that the number of facebook/meta page followers increased by 17 to 582, and the number of Instagram followers remained the same at 137.

10. Events Program

This was covered in **Item 4. Convenor’s Report.**

11. Weetangera Groundcover Revegetation Project Report

Len had previously circulated his report. It included:

Wattle Plantings

As previously reported, they initially survived well with little attention which led me to ignore them and four died. They are now in flower and easy to confirm the survivors to reveal those lost: both *Acacia rubida*, one *gunii* and one *buxifolia*.

Improving Native Ground Cover in Old Experiment Enclosure

Very little *Microlaena* has yet grown in the third of the site already sown. The forecasted El Nino now poses a problem as to whether to continue sowing the remaining seeds. The germinability of *Microlaena* seeds is already low and will get worse with time. So Len is seriously considering sowing soon before the next lot of rain.

12. Biodiversity report

The count of total native species currently stands at 1,119, an increase of 9 since May 1st. The number of native plant species remains at 286. Species additions included 3 birds, 2 liverworts, 2 fungi, a moss and a lichen. Several more mosses and lichens are pending additions.

13. Other Business

Corflute stickers: There was discussion as to what information should be placed on the corflutes and where and when these should be displayed. This led to a more general discussion on how the weeding parties should work, whether more sprayers or grubbers were needed, and how to make weeding sound more attractive to recruit new volunteers. John will redesign the stickers to include information and weblinks on: how to get involved in fotpin; the fotpin newsletters; and the guided walks.

Action Item: John to follow up with Lauren regarding Chemcert training.

14. Proposed date for next meeting

The next CC meeting is proposed for Tuesday 24th November 2026.

Meeting closed at 9:40 pm.

Anne Aisbett
Fotpin Secretary
9th September 2026

Attachment A. Major items of correspondence since September 2026 meeting**ParkCare**

From	To (if specific)	Date	Subject
Lauren McQueen		11 th June	Rescheduled: Convenor Meeting
Lauren McQueen		16 th June	ACT Weeds Manual Update
Lauren McQueen		18 th June	Updated Time: Online Annual Plan Info Session
Lauren McQueen		19 th June	Updates
Marty Bajt	Len Taylor	19 th June	Grass seeds
Len Taylor	Marty Bajt	19 th June	Re: Grass seeds
Warren Bond	Lauren McQueen	26 th June	Rabbit warren mapping layer
John Brannon	Lauren McQueen	29 th June	Re: Reminder: Convenor Meeting this Week
Lauren McQueen	Convenors	1 st July	Mount Majura Seed Nodes/Exclosures Visit
Lauren McQueen	Warren Bond	1 st July	Re: Rabbit warren mapping layer
Lauren McQueen		1 st July	H5 Avian Influenza
Warren Bond	Lauren McQueen	1 st July	Re: Rabbit warren mapping layer
Lauren McQueen	Convenors	3 rd July	ParkCare Annual Reporting 2025-2026 - Due 19 July 2026
Lauren McQueen	Convenors	8 th July	Session 2: Online Info Session - New ParkCare Annual Plan Platform
Lauren McQueen	Convenors	14 th July	2026-2027 Environmental Grants Rounds: Now Open
Lauren McQueen	Convenors	14 th July	Volunteer Weed Assist Program: Now Open
Lauren McQueen	Convenors	15 th July	Register Now: ParkCare Annual Planning Information Session
Lauren McQueen	Convenors	16 th July	ParkCare Convenor Meeting - Minutes - 1 July 2026
John Brannon	Lauren McQueen	16 th July	Re: ParkCare Convenor Meeting - Minutes - 1 July 2026
Lauren McQueen		20 th July	ParkCare Annual Survey: Now Open
Marty Bajt	Convenors	21 st July	Annual Plan Meeting
John Brannon	Marty Bajt	21 st July	Annual Plan Meeting
Lauren McQueen	Convenors	22 nd July	EGM Letter - Tender and EOI Outcomes
Lauren McQueen	Convenors	24 th July	Register Now: ParkCare Annual Planning Information Session

Lauren McQueen	Convenors	28 th July	ParkCare Online Annual Plan Platform - Link and Guide
Lauren McQueen		31 st July	Reminder: 2026 ParkCare Annual Survey
Lauren McQueen		5 th August	Reminder: 2026-2027 Environmental Grants Rounds - Closing Soon
John Brannan	Lauren McQueen	7 th August	Re: ParkCare Annual Reporting 2025-2026 – fotpin submission
Lauren McQueen		13 th August	Final Reminder: ParkCare Annual Survey
Lauren McQueen		18 th August	FOTPIN - Annual Plan
John Brannan	Lauren McQueen	18 th August	Re: FOTPIN – Annual Plan
Lauren McQueen	John Brannan	21 st August	Re: FOTPIN – Annual Plan submitted for approval
Lauren McQueen		27 th August	First Aid Course Available
Lauren McQueen	Convenors	28 th August	ParkCare Updates - Event Permits & Wet Tracks
Lauren McQueen		31 st August	Volunteer Use of Power Tools
Lauren McQueen	Convenors	31 st August	Volunteer Use of Power Tools - Summary Report and Future Training
Michelle Jenkins:		2 nd September	Link to the FrogCensus Booking sheet and Events
Lauren McQueen		4 th September	Training now available to register
John Brannan	Lauren McQueen	5 th September	PL cover note for Weetangera Primary School fete

Lauren McQueen: Volunteer Programs Manager, CED

Marty Bajt: ParkCare Ranger; Volunteer and Visitor Experience Team, CED

Michelle Jenkins: Volunteer and Visitor Experience Team, CED

PCS Rangers

From	To (if specific)	Date	Subject
Leah Colebrook	John Brannan	11 th June	Re: AGM on Sunday at Hawker Primary School
Len Taylor	Leah Colebrook	15 th June	Orienteering Event scheduled
Leah Colebrook	Len Taylor	15 th June	Re: Orienteering Event scheduled
Len Taylor	CNP North	23 rd June	Illegal work at Pinnacle Dam
Warren Bond	Northside Rangers	24 th June	Bike course on the PNR
Leah Colebrook	fotpin	25 th June	Vandalised locks at the Pinnacle
Leah Colebrook	Warren Bond	26 th June	Re: Bike course on the PNR
Leah Colebrook	Len Taylor	26 th June	Re: Illegal work at Pinnacle Dam

Michelle Ralph	John Brannan	21 st July	Re: William Hovell Drive Duplication Offset
Leah Colebrook	John Brannan	22 nd July	Floating Islands for Pinnacle Dam
John Brannan	Michelle Ralph	10 th August	Access to new offset
Michelle Ralph	John Brannan	13 th August	Re: Access to new offset
John Brannan	Tenzin Phuntsho	16 th August	Gear for ParkCare Jamison event
Tenzin Phuntsho	John Brannan	18 th August	Re: Gear for ParkCare Jamison event
Leah Colebrook		28 th August	Rabbit control
John Brannan	Leah Colebrook	29 th August	Re: Rabbit control
Warren Bond	Leah Colebrook; Meg Doepel	31 st August	Re: Rabbit control
Leah Colebrook	Warren Bond; John Brannan	2 nd September	Re: Rabbit control
Leah Colebrook	fotpin	5 th September	NRM Project in blocks south of Pinnacle NR
John Brannan	Leah Colebrook	5 th September	Re: NRM Project in blocks south of Pinnacle NR

Leah Colebrook: District Ranger, Urban Reserves North

Michelle Ralph: A/g Area Manager, Environmental Offsets Operations

Tenzin Phuntsho: ParkCare Ranger; Volunteer and Visitor Experience

Meg Doepel: ParkCare: Acting ParkCare Ranger

Ginninderra Catchment Group

From	To (if specific)	Date	Subject
Catchment Coordinator		12 th June	GCG General Members Meeting rescheduled
Kat McGilp		27 th June	GCG Members Meeting - Monday 29th June @ 4pm
Catchment Coordinator		28 th June	Higgins Site Visit
Kat McGilp		7 th July	Update to Ginninderra Catchment Group Chair Arrangements
Catchment Coordinator		8 th July	GCG Members Meeting AUGUST
Catchment Coordinator		8 th July	GCG Members Meeting OCTOBER
Catchment Coordinator		8 th July	GCG AGM 2026
Catchment Coordinator		8 th July	GCG End-Of-Year Celebrations

Kat McGilp		16 th July	Important Update on GCG Funding and ACT Government Tender Outcomes (unsuccessful)
John Brannan	Kat McGilp	16 th July	Re: Important Update on GCG Funding and ACT Government Tender Outcomes (unsuccessful)
Anke Maria Hoefer		22 nd July	 FrogWatch News: Big Hops, New Beginnings & Little Wrigglers
Kat McGilp		24 th July	APPLY NOW: 2026-2027 ACT Environmental Grants
Catchment Coordinator		3 August	Reminder: GCG Members Meeting AUGUST
Kat McGilp		6 th August	Minutes from GCG Members Meeting AUGUST
Kat McGilp		9 th August	Important Update on GCG Funding and ACT Government Tender Outcomes (unsuccessful) – what you can do
Kat McGilp		10 th August	Update – Community Landcare Funding and Estimates Hearings
Kat McGilp		11 th August	Greening Australia Eucalypts
Suzanne Richardson	John Brannan	18 th August	Re: ParkCare display
John Brannan	Suzanne Richardson	18 th August	Re: ParkCare display
John Brannan	Kat McGilp	25 th August	Walk with Landcare reps
John Brannan	Suzanne Richardson	27 th August	September Landcare/enviro events
Michelle Jenkins:		2 nd September	Link to the FrogCensus Booking sheet and Events

Kathryn McGilp: Catchment Coordinator

Anke Maria Hoefer: ACT and Region FrogWatch Coordinator

Suzanne Richardson: Communications Officer, Ginninderra Catchment Group

Miscellaneous

From	To (if specific)	Date	Subject
John Brannan	Jordan Hull	12 th June	Re: Friends of The Pinnacle AGM, Sunday June 14th 2026
John Brannan	Casey Abel	16 th June	Staff room key returned and thanks
Millie Sutherland Saines	fotpin	16 th June	Possible Landcare activity

John Brannan	Millie Sutherland Saines	17 th June	Re: Possible Landcare activity
Millie Sutherland Saines	John Brannan	18 th June	Re: Possible Landcare activity
John Brannan	Millie Sutherland Saines	18 th June	Re: Possible Landcare activity
Frances Knight		26 th June	Christmas in July markets
Margaret Ning		29 th June	FOG activity - visiting Mt Majura ParkCare's The Fair, Watson - Sat 4 July
Jenny Ingram	fotpin	29 th July	Request for information about a sign on Pinnacle border
John Brannan	Jenny Ingram	29 th July	Re: Request for information about a sign on Pinnacle border
Linda Beveridge		4 th August	ParkCare display at Jamison Centre 4-6 September
John Brannan	Linda Beveridge	4 th August	Re: ParkCare display at Jamison Centre 4-6 September
John Brannan	Michael Robinson; Andrew Richards	20 th August	Today's walk on the Pinnacle
Michael Robinson	John Brannan	21 st August	Re: Today's walk on the Pinnacle
Andrew Richards	John Brannan	25 th August	Re: Today's walk on the Pinnacle
Jochen Zeil	John Brannan	29 th August	Re: Event permits
John Brannan	Jochen Zeil	29 th August	Re: Event permits
Ashley Davidson	John Brannan	2 nd September	Re Spring Walks
John Brannan	Ashley Davidson	2 nd September	Re Spring Walks
Jordan Hull	John Brannan	2 nd September	Re Spring Walks
Linda Beveridge		2 nd September	Friends and ParkCare Jamison Display
ACNC		3 rd September	2025 Annual Information Statement submission
Linda Beveridge		3 rd September	Friends and ParkCare Jamison Display
Linda Beveridge		4 th September	Re: ParkCare Display — Alicia Payne to drop in

Casey Abel: Hawker Primary School

Millie Sutherland Saines: Senior Project and Communications Officer, Landcare ACT

Frances Knight: Convenor, Hawker Community Landcare

Margaret Ning: Convenor, Friends of the Grasslands

Jenny Ingram: Higgins Landcare/Umbagog volunteer

Linda Beveridge: Friends of Black Mountain

Michael Robinson: CEO, Landcare ACT

Andrew Richards: Operations Manager, National Landcare Network

Jochen Zeil: Friends of Mt Majora

Ashley Davidson: Office Manager, Jo Clay MLA

Jordan Hull: Executive Officer, Jo Clay MLA

ACNC: Australian Charities and Not-for-profits Commission

Attachment B: Treasurer's Report

Financial Statement
for the period 1 May 2026 to 31 August 2026

Opening balance on 1 May 2026 **\$2,145.05**

Receipts

Beyond Bank Interest (May, Aug)	\$0.13	
Member donations	\$130.00	
		\$130.13

Payments

	\$0.00	-
Surplus/deficit of receipts over payments		\$130.13

Closing balance on 31 August 2026 **\$2,275.18**

Reconciled to:

"Beyond Bank" Account 03356841	\$2,163.73	
Petty Cash	\$111.45	
Total		\$2,275.18

Liabilities 0.00

Uncommitted funds at 30 April 2026 **\$2,275.18**

Funds allocated to Fotpin for projects held by Ginninderra Catchment Group (GCG)

a. Residual of finalised grants and other income paid directly to GCG	\$7,442.52
b. Residual of Molonglo Watermain Corridor vegetation management funds from Transport Canberra and City Services.	\$9,297.44
Total Funds held by GCG	16,739.96
Provision for approved expenditure on plants for Weetangera paddock	-\$350.00
Total Uncommitted Funds held by GCG	16,389.96

Warren Bond
Treasurer
01 Sep 2026